

# **MINUTES**

Meeting: Royal Wootton Bassett and Cricklade Area Board

Place: Clyffe Pypard and Bushton Village Hall, Bushton, Swindon SN4

7PX

Date: 14 March 2023

Start Time: 6.00 pm Finish Time: 8.33 pm

Please direct any enquiries on these minutes to:

Matt Hitch matthew.hitch@wiltshire.gov.uk(Democratic Services Officer),(Tel): 01225 718059 or (e-mail) <u>matthew.hitch@wiltshire.gov.uk</u>

Papers available on the Council's website at www.wiltshire.gov.uk

#### In Attendance:

#### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Bob Jones MBE (Vice-Chairman), Cllr David Bowler, Cllr Steve Bucknell and Cllr Mary Champion

#### Also in Attendance

Cllr Elizabeth Threlfall

#### Wiltshire Council Officers

Sarah Valdus – Director for Environment

Andrew Jack – Strategic Engagement and Partnerships Manager

Jack Francis – Highway Project Engineer

Louisa Young – Area Board Delivery Officer

Dominic Argar – Assistant Multimedia Officer

Matthew Hitch - Democratic Services Officer

Total in attendance: 35

Minute No	Summary of Issues Discussed and Decision
89	<u>Networking</u>
	Victim Support Wiltshire ran a stall to provide information to the public about the services their charity provides to victims of crime.
90	Chairman's Welcome, Introductions and Announcements
	The Chairman welcomed attendees to the meeting and introduced the councillors and officers present.
	The Chairman then referred the Area Board to the following updates available in the agenda pack:
	<ul> <li>Post-16 Skills and Participation (pg.1)</li> <li>Cost of Living Update (pg. 3-8)</li> <li>Family Help Hubs (pg. 9-11)</li> </ul>
	Providing further information about cost of living issues, she noted that residents living in park homes were eligible for £400 from the Energy Bills Support Scheme.
91	Apologies for Absence
	Apologies for absence were received from:
	<ul> <li>Cllr Jacqui Lay</li> <li>Mark Hopkins – Clerk of Royal Wootton Bassett Town Council</li> <li>Phil Peaple – Dorset and Wiltshire Fire and Rescue</li> <li>Angela Jensen – Vice-Chairman of Cricklade Town Council</li> </ul>
92	<u>Minutes</u>
	On the proposal of the Vice-Chairman, seconded by Cllr Steve Bucknell, it was resolved to:
	<u>Decision</u> To approve the minutes of the meeting held on 18 January 2023 as a true and correct record.
93	Declarations of Interest
	There were no declarations of interest.
94	Spotlight on Parishes and Partners
	Written updates were available in the agenda pack from:

- Wiltshire Police (pg. 23-30)
- Dorset and Wiltshire Fire and Rescue Service (Agenda Supplement 1)
- Healthwatch Wiltshire (pg. 31)
- BaNES, Swindon and Wiltshire Together Integrated Care System (pg.33-34)
- Community First (pg.35-37)

Verbal updates were also provided by the following partners:

#### Victim Support Wiltshire

Ashley Hunt, Independent Victim Advocate, explained that they were a charity supporting the victims of crime. She confirmed that they supported the victims of both historic and recent crimes and were keen to raise awareness of the services on offer.

#### Wiltshire Police

Inspector Louis McCoy gave an overview of their key areas of focus in the local area.

- Wiltshire Police had been working closely with local schools and Royal Wootton Bassett Town Council to tackle the issues of parking near schools and graffiti in the town's play parks.
- They had also been supporting the family of a victim of a recent fatal road collision in Royal Wootton Bassett.
- Work was being undertaken to tackle anti-social behaviour near the leisure centre in Cricklade with visible patrols by Police Community Support Officers and Neighbourhood Sergeant Kate Smith.
- The road closure at Clack Hill was continuing to be enforced.
- In efforts to improve visibility in the community they had held a 'week of action' in February and had carried out overt patrols on 27 days in January
- They were working closely with schools to tackle the issue of sexting.

During the discussion Jason from Royal Wootton Bassett Environment Trust suggested that looking at the broadband hub would help to identify people exploiting the open Wifi at the leisure centre in Cricklade.

In response to a question from Geoffrey Greenaway from Purton Parish Council about whether support would be on offer to tackle poor parking near schools in Purton, the inspector stated that his Police Community Support Officers would engage with the issue.

Further details from Wiltshire Police about road safety in the local area are

# attached to these minutes. The Royal Wootton Bassett to Swindon Cycle Way Highway Project Engineer Jack Francis, from Wiltshire Council, delivered a presentation about the cycleway project. The engineer gave an overview of the background of the scheme, its proposed route, key aims and challenges before outlining the next steps in taking the project forward. Chris Hildrup and Zejaj

Siddigi from National Highways were also in attendance to answer queries.

#### During the presentation, key points included:

- The aims of the project included providing a safe travel route and reducing traffic around Junction 16 of the M4.
- The project to date had been funded by National Highways but would also require funding from Wiltshire Council to take the project forward.
- Detailed design work was being undertaken with consultants from National Highways and it was hoped that design works would be completed by the summer of 2023.
- The pathway would be three metres wide with space for both cyclists and walkers
- Plans for the route had been dictated by the topography of Lydiard Fields and the need to avoid an Esso pipeline.
- Planning permission and agreements with landowners would have to be in place before the project could proceed. Work was also going on with contractors to provide cost estimates for the scheme.
- The route would be segregated from the A3102. A fence and vegetation would shield the route when it passed close to the M4 slip road.
- Wiltshire Council had bid for Active Travel (Tranche 4) funding from the Department for Transport.
- Conversations would be held with property developers regarding the use of S106 money in the construction of the project.
- Further public engagement events would take place once the designs had been finalised.

#### During the discussion the following points were made:

- The Area Board thanked the project engineer for the update and said that they looked forward to further consultation events.
- It was confirmed that there were no plans to light the route, but they
  would consider installing ducting so that lighting could be added in future.
   Cllr Steve Bucknell observed that lighting the route was likely to add
  complexity at the planning stage and raise environmental issues.
- When asked about whether the route would connect with existing cycle paths in Swindon, the engineer confirmed that the route would terminate at Lydiard Fields near the Blagrove industrial area but could be extended with the agreement of Swindon Borough Council.
- The proposed route was the result of an existing consultation, and any

- major changes could lead to a delay in the project.
- In response to a suggestion that the path was located closer to Junction 16, Cllr Steve Bucknell highlighted that there would be difficulties in access due to the need to avoid utilities.
- The engineer suggested that the route would be shared with landowners in the coming weeks and that their permission would be required to undertake topological surveys. Land was likely to be acquired on a longterm lease through a third-party agreement.
- The owner of Spittleborough Farm, which was located along the proposed route, noted that he had first been notified about the project in 2012 and expressed frustration that plans for the route kept changing. He also queried what would happen if construction started but sufficient funding was not in place to complete the project.
- Cllr Steve Bucknell reported that the project had recently passed a National Highways' cost benefit analysis. However, he said that he would welcome details of the project plan, timescales and costs.
- Chris Hildrup from National Highways explained that they held meetings twice a month with Wiltshire Council. They had invested around £400,000 in the design phase and expected to contribute around half of the construction cost. Funding was allocated according to a designated funds process.
- In response to safety concerns about the route entering Royal Wootton Bassett at a busy roundabout, the engineer from Wiltshire Council confirmed that the route would be subject to a safety audit and they were keen to engage with local people to make sure that the route was as safe as possible.
- Reassurances were provided that the project would be designed in such a way that it would not attract motor vehicles.

Further details including frequently asked questions and a map of the proposed route are available via this link.

#### 96 Lyneham Banks Update

Highway Project Engineer Jack Francis, then provided an update about the road closure at Lyneham Banks. He noted that there had a history of movement on the site dating back to at least the 1940s. A major landslip occurred in February 2022, with 100 metres of the road moving approximately 25 metres to the north, and movement did not settle until July 2022. Drone surveys took place between March and October 2022. Once they were confident that the site had settled, detailed ground investigations were carried out over a wide area in November and December. 31 boreholes and 21 trial pits were created, and long-term monitoring stations put in place.

He explained that a major change to the traffic management system had been implemented in November 2022 with a one-way system introduced on Clack Hill. Speed and weight limits were also updated on nearby roads, leading to a reduction in speeding in December when compared to the previous road

management system. He reassured the Area Board that traffic data was being monitored closely and would be used to inform any future changes. A range of options were being considered for the designs of a new road. The engineer highlighted that they were releasing updates on a quarterly basis and planned to run a webinar in late April.

During the discussion, the following points were made:

- The Area Board thanked the engineer for the update and stated that they looked forward to the webinar.
- It was confirmed that Wiltshire Council had a statutory obligation to keep the road open.
- The exact route of the replacement road would be determined after the study but was anticipated to be in a similar location to the existing road.
- Jenny Stratton, a trustee of Wiltshire and Berkshire Canal Trust asked about the signage relating to their pub, The Peterborough Arms, located off of the B4069. The engineer confirmed that a number of business open as usual signs had been installed in December and that there were no physical barriers preventing access to the pub.

Further information is available here.

#### 97 Fostering Update

The SEPM explained that there were 468 Children Looked After in Wiltshire, 264 of which were living with foster carers. He noted that there was a shortage of foster carers in Wiltshire, so many children were having to be placed with independent fostering agencies. He reported that there were twenty four children in care in the Area Board's area and that they were still short of sixteen fostering families. He then outlined the characteristics required to become a foster parent and encouraged people who were interested, or knew of a person who might be, to contact <a href="mailto:fostering@wiltshire.gov.uk">fostering@wiltshire.gov.uk</a> or look at their website <a href="mailto:www.fosteringwiltshire.uk">www.fosteringwiltshire.uk</a>. He also suggested that communities could help to promote the scheme through local newsletters.

The Area Board thanked the SEPM for his presentation echoing his comments about asking volunteers to come forward. Three councillors spoke about their experiences of being foster parents, emphasising that the benefits of fostering went both ways, so could be hugely rewarding for fosterers as well as the young people being looked after.

#### 98 Our Community Matters

Updates were provided by lead members.

#### 99 Youth Forum

The Chairman referred the Area Board to the notes from the last Youth Forum meeting on 8 February, on pages 49 to 54 of the agenda pack. It was stated that

	the next meeting would be held on 26 April 2023.
100	RWB and Cricklade Environmental Forum
	Cllr Steve Bucknell stated that he would welcome feedback from parishes ahead of the next Environmental Forum. He explained that Wiltshire Council's climate team issued a report every six months and their next report in May could also be discussed at their next meeting. He suggested that the next meeting could involve a site visit to make it more interactive.
	Jason from Royal Wootton Bassett Environment Trust reported that the infrared camera, procured to identify areas of heat loss in buildings, had been a great success. The camera was purchased using Area Board grant funding and had been used on a diverse range of properties, including Purton Church. Jason suggested that the cameras could be used by local councils on their own buildings and would be available for use in villages.
	The Chairman noted that Wiltshire Wildlife Trust had recently announced the purchase of Great Wood near Grittenham.
101	Community Care Group
	Cllr Champion referred the Area Board to the report on pages 55 to 57 of the agenda pack.
102	<u>Economy</u>
	Cllr Steve Bucknell reported that negotiations were ongoing with a property in Royal Wootton Bassett about setting up a banking hub. He also noted that Lloyds Bank were running services at Lime Kiln Leisure Centre on Thursdays, although these did not include cash transactions.
103	Community Safety Forum
	The Chairman reported that the Community Safety Forum had held a meeting on 10 March where Dorset and Wiltshire Fire and Rescue spoke about the recruitment and retention of firefighters. She noted that Dorset and Wiltshire Fire and Rescue also provided free defibrillator training.
104	Local Highway and Footway Improvement Group (LHFIG)
	The Vice-Chairman highlighted that there had been challenges in progressing projects due to the availability of engineers. However, he did welcome that LHFIG funding was able to be rolled over to the next financial year. On the proposal of the Chairman, seconded by the Vice-Chairman it was resolved:
	Decision To note the discussions and updates in the attached report from the LHFIG meeting of 22 February 2023.

#### 105 Funding Applications

The Area Board considered the following applications to the Community Area Grant Scheme. The Chairman confirmed that there was insufficient funding remaining in the 2022/23 Community Area Grant budget to award the applications in full, so invited the applicants to speak in support of their applications before any formal proposal was made.

# i. <u>Latton Jubilee Community Garden requesting £1,868.40 towards their Community Garden</u>

Jaqui from Latton spoke in favour of their application. She confirmed that they were requesting just under half of the funding and had applied for support from both Thatcher's and the parish council.

#### ii. North Wiltshire Woodturners Association requesting £500 towards a Camvac Dust Extractor

Mike Crawshaw, Chairman of the association, spoke in favour of their application. He explained that their air conditioning system caused wood shavings to scatter throughout their hall, so the extractor was required to clean up in a timely fashion.

## iii. Royal Wootton Bassett Environment Trust requesting £480 towards Trees and Wildflower Areas

Jason from Royal Wootton Bassett Environment Trust spoke in favour of their application explaining that it would improve biodiversity. A new cutter would help to reduce grass growth around new saplings.

## iv. <u>Cricklade Bowls Club requesting £4,750 towards Electrical Fitting Out</u> and Flooring

Clive from Cricklade Bowls Club spoke in favour of their application confirming that around £800 would go towards flooring with the remainder going towards the wiring. He stated that membership fees were £85 per year but that club funds were low.

The Strategic Engagement and Partnerships Manager confirmed that money was left over in the Older and Vulnerable People's budget. It was noted that the applications from Latton Community Garden, North Wiltshire Woodturners and Cricklade Bowls Club would primarily benefit Older and Vulnerable People, so would also be eligible for grant funding from that budget.

On the proposal of Cllr Steve Bucknell, seconded by Cllr Champion, it was resolved:

#### **Decision**

- i. To award Latton Jubilee Community Garden £1,868.40 towards their Community Garden
- ii. To award North Wiltshire Woodturners Association £500 towards a Camvac Dust Extractor
- iii. To award Royal Wootton Bassett Environment Trust £480 towards Trees and Wildflower Areas
- iv. To award Cricklade Bowls Club £4,750 towards Electrical Fitting Out and Flooring

<u>Reason:</u> The applications met the Community Area Grant Criteria 2022/23. Three of the applications also met Older and Vulnerable People's Grant Criteria 2022/23, so funding could be allocated from that budget so the applications could be awarded in full.

#### 106 Get It Off Your Chest

In response to a question about how to apply for grant funding, the Strategic Engagement and Partnerships Manager (SEPM) stated that guidance was available on Wiltshire Council's <u>website</u> and potential applicants were welcome to contact him via <u>andrew.jack@wiltshire.gov.uk</u>.

The Chairman of Cricklade Town Council highlighted that the Area Board had not spent its entire Youth Grant budget for 2022/23 and queried whether the Older and Vulnerable People's budget could be used to support luncheon clubs.

In response, the Area Board Chairman explained that an aim of Youth funding was often to support one off events or get new schemes up and running so they could be self-sustaining. The SEPM reported that the Area Board Delivery Officer, Vice-Chairman and he had recently visited Cricklade Open Door.

When asked about how the overall grant budgets were calculated for each Area Board, the SEPM explained that the budgets were divided between the 18 Area Boards based on population, but also weighted according to the indices of multiple deprivation and rurality. The Older and Vulnerable People's budget was divided equally between the 18 Area Boards with each receiving £7,700. It was confirmed that any unspent money would return to Wiltshire Council's general budget.

It was highlighted that Wessex Community Action and the National Lottery were also good sources of community funding. Applicants had 12 months from the time the grant was awarded to start their project.

The Director for the Environment explained that comments about Area Boards in a recent Local Government Agency Corporate Peer Challenge had been

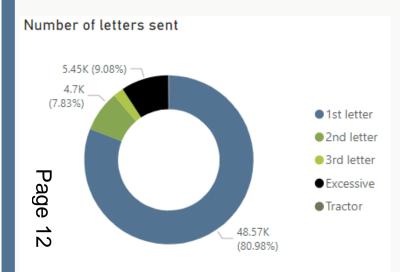
	positive and included recommendations about how they could play a greater role in Wiltshire Council's place shaping agenda.
107	<u>Urgent items</u>
	There were no urgent items.
108	Close
	The date of the next meeting of the Royal Wootton Bassett and Cricklade Area Board would be held on Thursday 22 June 2023 at 6:00pm in Lyneham Primary School.

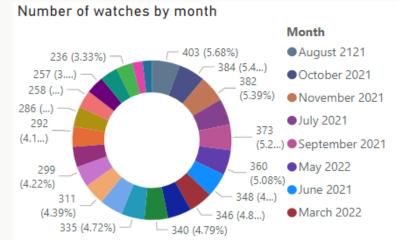


# CSW briefing dashboard

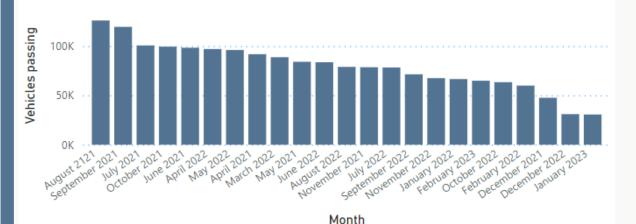
Please use the filters to drill down on the information you wish to see

Data set from April 2021









7.09K

Sum of No. of watches

59.97K

Sum of Total letters

1.83M

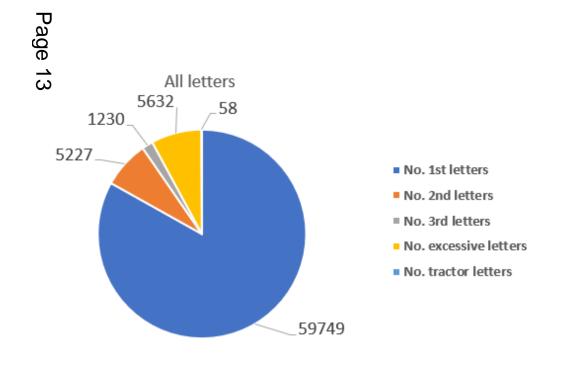
Sum of Vehicles passing

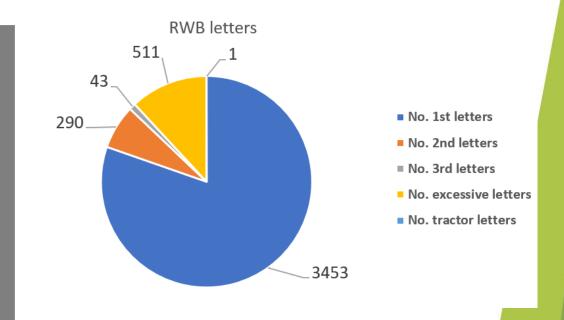
48.57K

Sum of No. 1st letter

# • CSW RWB & Cricklade - Data since July 2020 to 9 March 2023

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters		Average speeders %
Cricklade	2326	227	36	455	C	3044	164	11.5%
Lyneham	1036	59	6	56	1	. 1158	98	2.1%
Royal Wootton Bassett	91	4	1	0	C	96	19	3.1%
Grand Total	3453	290	43	511	1	. 4298	281	7.7%



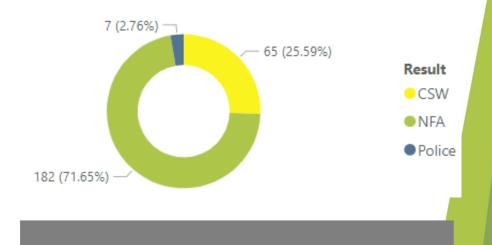


# • CSW - RWB & Cricklade since October 2020

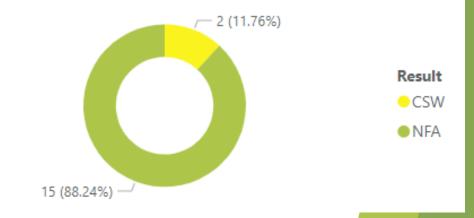
# **Wiltshire Council**

			85th			
Title	Result 💌	Survey start date 🔻 Speed limit	percenti	<b>▼</b> CPT	Area Board	<b>,</b> T
Bushton - Unnamed road	NFA	10/01/2022 40	38.45	RWB	RWB	
Bushto <u>n -</u> Withy Bed	NFA	10/01/2022 40	44.36	RWB	RWB	
Bushton Withy Bed (South)	NFA	10/01/2022 40	39.11	RWB	RWB	
Cricklage - Chelworth Road	Police	21/11/2021 30	44	RWB	RWB	
Crickla - High Street South	CSW	21/11/2021 20	30.6	RWB	RWB	
Cricklade - Malmesbury Road	CSW	21/11/2021 30	36.1	RWB	RWB	
Crickla Purton Road	NFA	21/11/2021 30	32.6	RWB	RWB	
Great Bedwyn - church Street	NFA	21/11/2021 30	29	RWB	RWB	
Latton - Gosditch,	NFA	10/12/2020 30	24.8	RWB	RWB	
Latton - Water Eaton	NFA	21/11/2021 60	49.7	RWB	RWB	
Royal Wootton Bassett - Bath Road	NFA	21/11/2021 30	34.1	RWB	RWB	
RWB - Whitehill Lane	NFA	10/01/2022 30	30.91	RWB	RWB	
RWB - Whitehill Lane	NFA	10/01/2022 30	30.91	RWB	RWB	
Wootton Bassett	NFA	04/02/2023 30	34.7	RWB	RWB	

#### County & Swindon

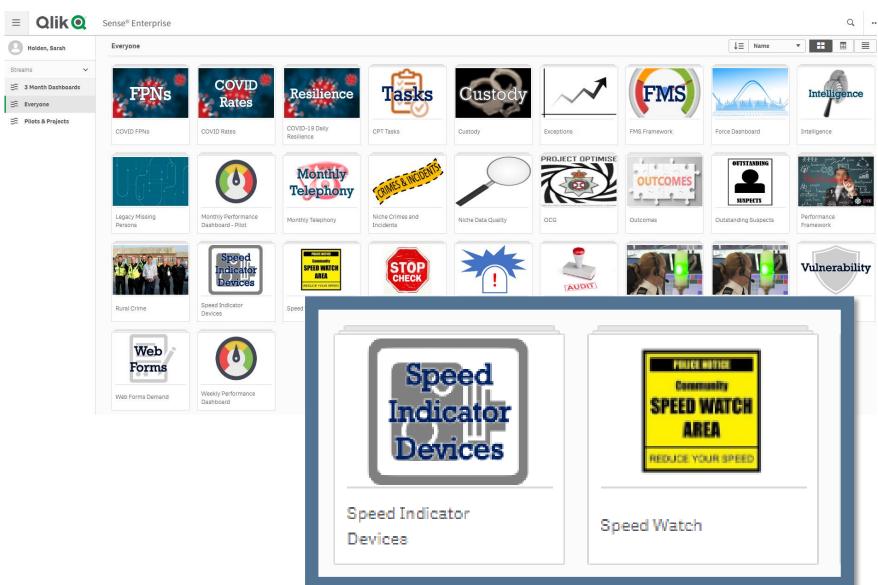


RWB & Cricklade area



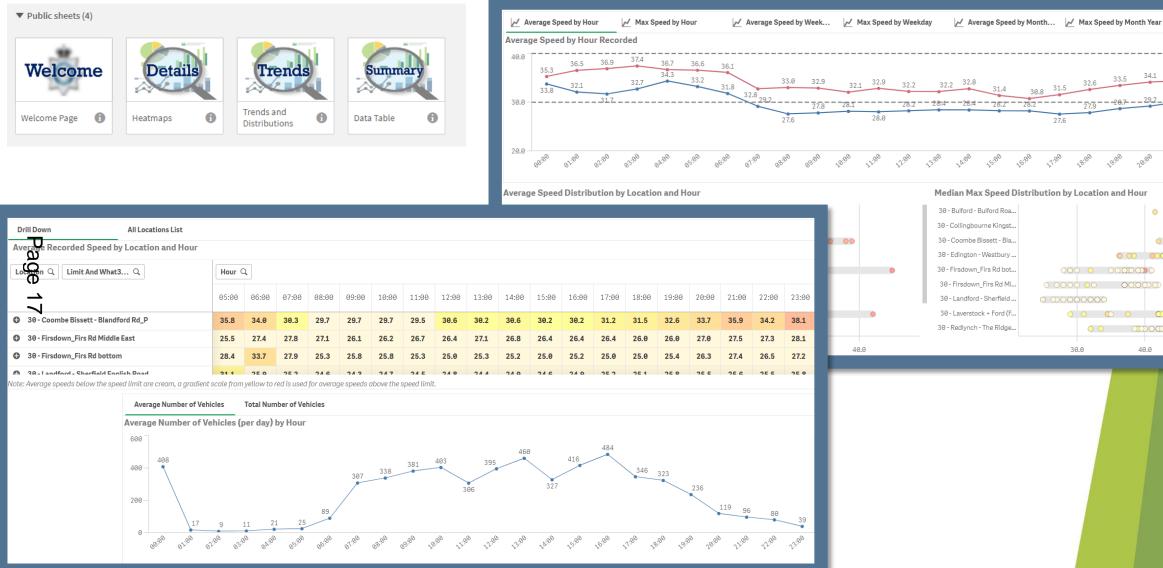
# SID Pilot update

# ·SID data project Qlik Q



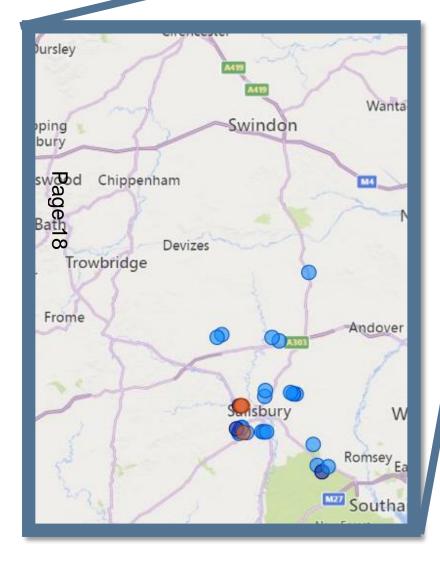
# · SID Pilot - Launched

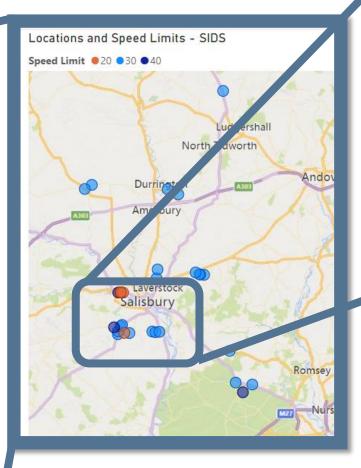


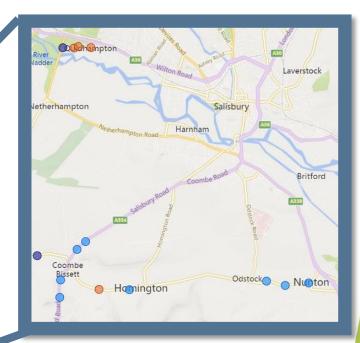


40.0

# · SID Pilot - Area







Amesbury/ Salisbury area

35 different locations covered

Locations spread across 5 Area Boards

Locations covering 5 Area Boards

# Community Road Safety Officers

CRSO's

Your officer is Kaylie Griffiths

kaylie.griffiths@wiltshire.police.uk

# · CRSO's

#### **Attended**





# Pagnership working

20

Ministry of Defence

# Wiltshire Council



#### **Promoting & supporting**











National Roads Partnership Calendar 2022-2023



National 2 Wheels Operation



Global Road Safety Wee





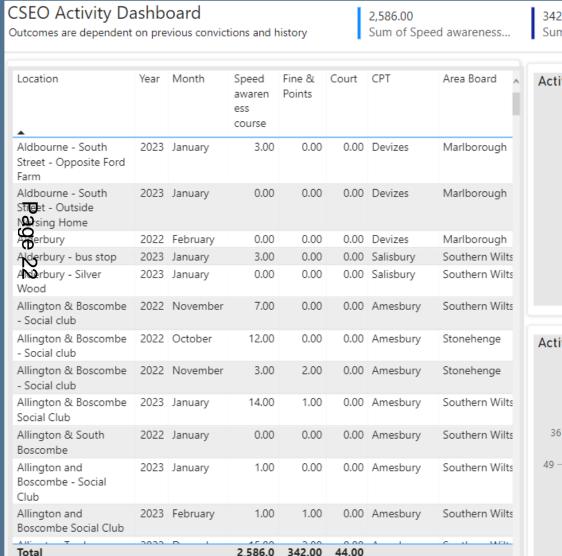


# Community Speed Enforcement Officers

CSEO's



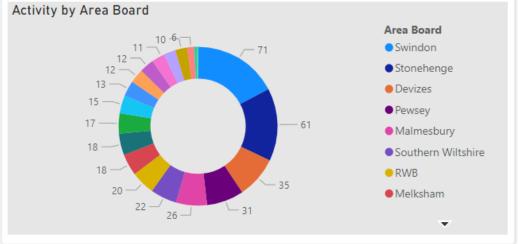
# CSEO – Overall Dashboard (13/03/2023 3pm)

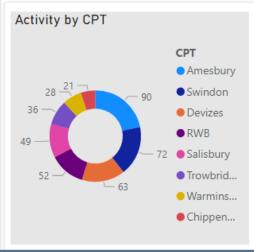


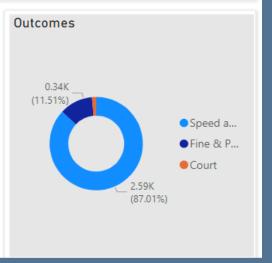
0

342.00 44.00 Sum of Fine & Points Sum of

44.00 Sum of Court 218 Count of Location







# • CSEO – RWB & Cricklade Area Board results

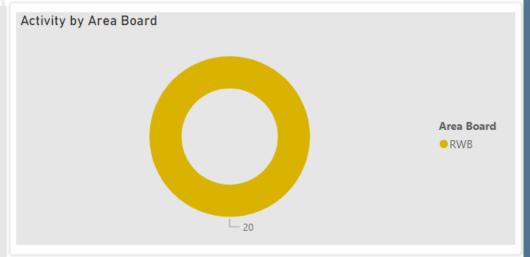
#### CSEO Activity Dashboard

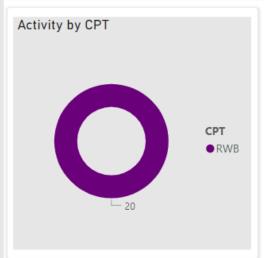
Outcomes are dependent on previous convictions and history

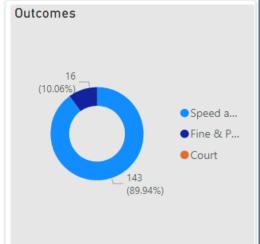
143.00 Sum of Speed awareness... 16.00 Sum of Fine & Points 0.00 Sum of Court

12 Count of Location

Location	Year	Month	Speed awaren ess course	Fine & Points	Court	CPT	Area Board
Charlton Outside Farmhouse	2021	September	11.00	4.00	0.00	RWB	RWB
Cricklade	2021	November	2.00	0.00	0.00	RWB	RWB
Cricklade	2022	January	9.00	1.00	0.00	RWB	RWB
Cricklade	2022	February	6.00	0.00	0.00	RWB	RWB
Cricklade	2022	March	0.00	0.00	0.00	RWB	RWB
<b>O</b> ricklade	2022	April	0.00	0.00	0.00	RWB	RWB
Cricklade	2022	June	25.00	3.00	0.00	RWB	RWB
Cricklade	2022	December	20.00	0.00	0.00	RWB	RWB
Oricklade - Calcutt St	2022	September	33.00	3.00	0.00	RWB	RWB
Cricklade - Calcutt Street	2021	September	8.00	3.00	0.00	RWB	RWB
Cricklade - Calcutt Street	2023	January	0.00	0.00	0.00	RWB	RWB
Cricklade - Spital Lane	2022	November	11.00	0.00	0.00	RWB	RWB
Cricklade - Town Hall	2022	November	0.00	0.00	0.00	RWB	RWB
Cricklade (Outside Townhall)	2023	January	0.00	0.00	0.00	RWB	RWB
Latton	2022	January	0.00	0.00	0.00	RWB	RWB
Lyneham	2022	February	10.00	1.00		RWB	RWB
Lyneham	2022	May	4.00	1.00	0.00	RWB	RWB
Minety - Derry Park	2022	November	2.00	0.00	0.00	RWB	RWB
Minety - Village Hall	2022	November	2.00	0.00	0.00	RWB	RWB
Total			143.00	16.00	0.00		







# Wider work for February overall



Vehicles seized = 71

- Drink Drive arrest = 45
- Drug Drive arrests =48

# Twitter – Wilts Specialist Ops

Friday 10 Feb



Wilts Specialist Ops @WiltsSpecOps · 10 Feb

#RPU are on the A303 in Chicklade responding to commu regarding speeding vehicle's, we have had a few stopped speed already. #fatal5



Wilts Specialist Ops @WiltsSpecOps · 10 Feb

The sheep-ish driver of this truck & trailer combo didn't pull the wool over #RPU eyes... stopped due to faulty lights and no index displayed... led to the discovery of a dangerous condition and no MOT! Vehicle escorted and driver issued TOR & FPN. Totalling £200 fines & 3 points

#### This vehicle's MOT has expired

without a valid MOT. nformation refer to MOT exemption guidance

OVER+SE.

MITSUBISHI SHOGUN SPORT





Wilts Specialist Ops @WiltsSpecOps · 10 Feb

The driver of this taxi thought it would be ok to use his phone while driving. He was so preoccupied, he didn't notice #RPU next to him in a marked car. He left snatching the TORS from the officer & slamming the door #yourehard #Fatal5 #ProfessionalDriver! #reported



Wilts Specialist Ops @WiltsSpecOps - 10 Feb Vehicle stopped due to excessive tints, the driver couldn't prove he had insurance, vehicle seized, driver reported #RPU #seized





111 3,869

t7 8

• Twitter – Wilts Specialist Ops

Wilts Specialist Ops @WiltsSpecOps - 11 Feb

#RPU have one stopped in Sandy Lane, our initial attention was drawn to the lack of seat belt by the driver and following checks we noticed a large quantity of insecure metal items. The only documents in order was the waste carrier licence...







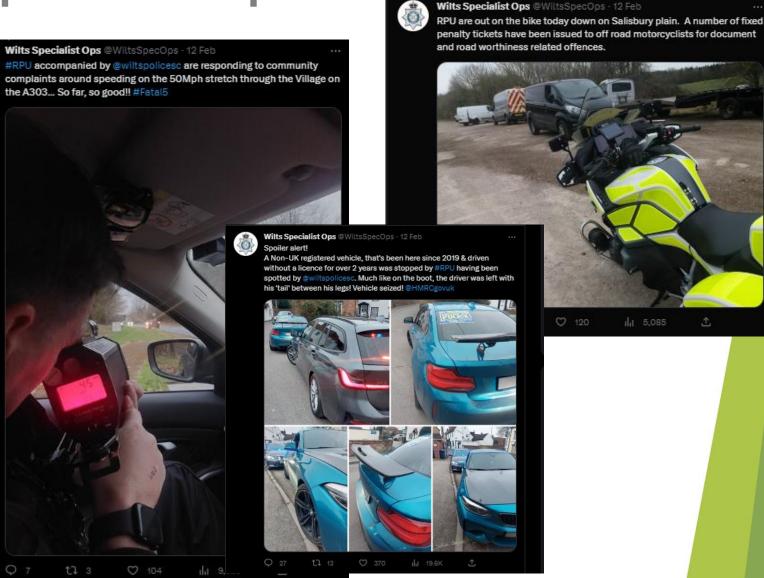




# Twitter – Wilts Specialist Ops

Sunday 12 Feb





# Twitter – Wiltshire Specials

# **Specials Road Safety Unit #SRSU**



2 x Drink Drive - Arrested

2 x Drug Drive - Arrested

1x Mobile Phone - Reported

10 x RTC's Attended

4 x Assist Arrest

1 x No Insurance - Reported

5 x No Tax - Reported

1x No MOT - Fixed Penalty

2 x VDRS - Get it fixed ...

2 x Excessive Tints - Fixed Penalty

4 x Vehicle in Dangerous Condition-Reported

1x Driving Otherwise Than in Accordance - Reported





















Variety of jobs, speed checks, stop checks, tints removed, RTC, arrest for drug drive, mobile phone offence.

Multiple drivers reported for offences, and a few fixed penalties given.











